

PASS IT ON

Pass It On Bulletin # 4

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EAP Log Book

New York City Local Law 26 requires that each building maintains a current EAP Log Book. This Log Book should be kept at the Fire Command Station at all times for the purpose of recording all EAP related events, staffing and educational and training matters. This Log Book, when properly updated, will serve in most cases as the single source of documentation to validate your buildings compliance with the requirements of Local Law 26.

It has come to our attention at DSSI that this log book is not always being properly updated. We cannot emphasize enough the importance of making the proper entries in your Properties Log Book. Failure to do so could be interpreted by a New York City Fire Department Inspector as an issue of non compliance. Furthermore, your building may receive a violation for not performing a requirement of the Law.

DSSI will make all the required entries pertaining to any EAP Staff Training, Warden Training, Instructional Floor drills and Stairway Familiarization drills conducted in the building, but the building is responsible to document in the Log Book the following:

- An entry indicating the receipt of the Amended EAP and Building Information Card including the F.D date of Amended Acceptance
- An entry recording the receipt of all F-59 (EAP) Certificates of Fitness from the F.D. Entry shall include the date, the individuals name and the F-59 number issued
- Entries for any implementation of the EAP including the date, time, and particulars of the event

As always, if you have any questions concerning this Pass It On Bulletin or any concerns pertaining to Local Law 26 please call us at 212-240-9500x104